



6317 Highway 329
Crestwood, KY 40014

PHONE
502.384.0910

FAX
502.384.0908

Dear Chatter Box families,

Thank you so much for choosing the Chatter Box for services for your child. As you know, the Chatter Box is "out of network" with most insurance companies at this time. We are In-Network with Cigna and Tricare only. Please provide us with your a copy of your insurance card front and back if one of these is your carrier and we will submit for reimbursement. Unless these are your carriers, payment for intervention is due at the time of service. We have a secure system in which we are able to keep your credit card information on file and automatically charge the selected account after services are rendered. Following your appointment, an invoice will be emailed to you indicating the date, amount charged, a summary of the services that were provided, as well as additional information that your insurance may require if you are attempting to get reimbursed through your "out of network" benefit. It is our hope that this will make things efficient for everyone and enable you to keep electronic copies of your expenditures.

Again, thank you so much for the opportunity to work with your children. If you have questions or concerns about the information provided in this letter, please do not hesitate to contact Sandra Emberton at the office or at semberton@chatterboxky.com .

Best Wishes,

Kristie Lindemier, M.S., CCC-SLP
Director of Therapy Services

Sandra Emberton
Office Manager

Please provide us with the following and return to the Chatter Box:

Type of credit card party wishes to use: Visa Mastercard American Express

Name as printed on card: _____

Card number: _____

Expiration Date: _____

CC Billing Address: _____

Email address: _____

SIGNATURE: _____

DATE: _____

Only our Office Manager will have access to your card information.